

## GENERAL INFORMATION

**Title of Consultancy:** Bolstering Integrity in Public Contracting: A Reinvigorated Approach and Coalition on Integrity Pacts – Monitoring, Evaluation, and Learning system

**Application Closing Date:** 24 September 2021

**Consultancy Start and End Date:** 4-31 October 2021

**Location of Consultancy:** Home Based

## BACKGROUND

Transparency International (TI) is the global civil society organisation leading the fight against corruption. Through more than 100 chapters worldwide and an international secretariat in Berlin, Germany, TI raises awareness of the damaging effects of corruption and works with partners in government, business, and civil society to develop and implement effective measures to tackle it.

Transparency International aims to achieve change in two main areas: policy and institutional change and behaviour change. However, in some contexts, raising awareness is a big achievement in itself. Since 2014, TI has been using its Impact Monitoring Approach with the aim of building a more robust body of evidence of what works to stop corruption and to improve our learning and accountability.

Transparency International is looking for a consultant or team of consultants to develop an MEL system for the new TI project Bolstering Integrity in Public Contracting: A Reinvigorated Approach and Coalition on Integrity Pacts (SII IP Project). This three-year project aims to reinvigorate the [Integrity Pact](#) as a golden standard in public procurement and expand global and national coalitions promoting its adoption in critical investments and regulation. The SII IP Project has three specific objectives: 1) to reframe and strengthen the Integrity Pact as a global anti-corruption standard; 2) to widen the number of policy and business leaders who promote the application and implementation of the Integrity Pact as an anti-corruption standard; and 3) to embed the Integrity Pact standard in key contracting projects or regulation in three countries. The project is funded by the Siemens Integrity Initiative with a total project budget of USD 1 million.

## OBJECTIVES

Transparency International is looking for a consultant to develop an MEL framework (on the basis of the already existing log frame and project description) considering organisational MEL policies and approaches, and establish the baseline for monitoring progress and impact at national and global levels. This includes:

1) The development of a **detailed Monitoring, Evaluation and Learning (MEL) system** in close cooperation with TI-S and TI chapters in Argentina, Romania, and Spain. The MEL system shall include indicators and targets for measuring success, with detailed information including change markers, assumptions, data sources and data collection tools, means of verification, periodicity of data collection. This also includes the design of tools and templates to regularly collect and capture relevant data aligned to the goals, outcomes and outputs of the project. In addition, the MEL system should cover key milestones and processes for progress reviews and learning, including evaluations.

2) The collection and analysis of the **baseline** at the project start to assess the status of the agreed indicators, which will be used to assess progress and set annual targets. The impact indicators will be developed on the basis of the workplan. The project's contribution parameters will also be determined (i.e. the extent to which a change be traced back to the project, and the associated criteria for that determination). This includes assistance to TI national chapters to apply the MEL plan to their own

context including establishing a baseline across the agreed change markers that will allow them effectively monitor and assess the impact of their work.

## **METHODOLOGY**

The evaluation expert is ultimately responsible for the overall methodological approach and design of the MEL system, which should be adapted to the requirements to the TOR. The MEL system should use a participatory and gender sensitive approach, engaging relevant staff at TI-S and partners levels, stakeholders, and beneficiaries through structured methods. The exact methodology should be defined, discussed, and agreed with TI-S during the first days of the evaluation.

The consultant shall work in close cooperation with the SII IP project manager and the Strategy and MEL team of the TI-Secretariat and seek feedback to ensure deliverables are developed according to organisational standards and policies. The consultant will prepare and discuss the suggested approach with the TI Secretariat. A feedback loop will be built in to allow the TI Secretariat to review draft tools, methods, templates, and the deliverables produced under this consultancy.

The SII IP project team will provide the necessary substantive support, including the submission of all documents for desk review. The project logframe is available upon request.

## **EXPECTED DELIVERABLES AND TIMELINE**

The indicative estimated time to complete this assignment is 12 working days.

The expected deliverables are:

- A final MEL system, incl. MEL framework with targets at national and global level based on consultation with the implementing parties
- A reviewed baseline dataset based on consultation with the implementing parties, incl. documented qualitative data and baseline assessment at project and country-level. report,
- Tools and methods to regularly collect and capture relevant data aligned to the goals, outcomes and outputs of the project
- Templates for regular reporting on progress and achievements by all project stakeholders

A detailed timeline will be agreed at the beginning of the assignment.

### **Guidance and quality insurance:**

The findings should be referenced.

- The consultant's approach should be guided by the Transparency International Impact Monitoring Approach methodology ([https://www.transparency.org/whoweare/accountability/impact\\_monitoring/4](https://www.transparency.org/whoweare/accountability/impact_monitoring/4)).

- The research should abide by ethical protocols including participant confidentiality and privacy, if they require that.

All presentations and reports are to be submitted in English, in electronic form, in accordance with the workplan agreed upon at the beginning of the assignment. The Consultant is responsible for editing and quality control of language. The TI Secretariat retains the sole rights with respect to all distribution, dissemination, and publication of the deliverables.

## **SELECTION CRITERIA**

The consultant or team of consultants should have the following qualifications:

### Core competencies

**People's skills:** be able to mediate the different expectations of the different internal stakeholders in order to produce a strong evaluation report that will genuinely serve the learning purposes set out in this Terms of Reference.

**Work style:** is well planned and organised even within a fluid working environment and has a capacity for initiative with competent analytical and problem solving skills. Maintains a strong level and flow of communication with reporting stakeholders.

**Language:** excellent command of English (written/ spoken) to a native speaker's level.

### Technical competencies

Applicants should have the following skills and experience:

- Substantive and demonstrable experience in conceptualising MEL systems
- Proven experience in participatory approaches to design monitoring and evaluation processes
- Expertise in quantitative and qualitative data collection and analysis
- Knowledge and experience of working in good-governance and public accountability related programmes, in particular in the field of social accountability and public contracting advantage)
- Experience of working with clients in civil society, particularly advocacy-oriented NGOs;
- Experience in working across cultures
- Demonstrable experience of working with value for money/ cost-benefit approaches.
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The evaluators will communicate with the SII IP Project Team in regular online calls and keep the Project Team in CC of all communications.

## **REMUNERATION AND COSTS**

The consultant/ team of consultants should provide their estimated total fee as a lump sum or as standard daily or hourly rates as **gross inclusive of taxes and other charges**.

Consultants who are based in Germany and do not charge German VAT must confirm their small entrepreneur status.

## **CONTACT INFORMATION**

The application should include the following documents in English:

- Letter describing your motivation and qualifications for the assignment;
- Curriculum vitae of key personnel involved in undertaking the assignment;
- A cost estimate of the above-mentioned services and outputs;
- A short overview of how the work will be approached, which methods will be used;
- Two examples of and references to other similar work that has been undertaken previously;

Please indicate “[MEL system SII IP project]” in the subject line of your email application. Applications should be sent in English by email to [ipmelsii@transparency.org](mailto:ipmelsii@transparency.org) by close of business of **24/09/2021**.

Please note that only shortlisted applicants will be contacted.

The Transparency International Secretariat is committed to creating an inclusive work environment where diversity is valued and where there is equality of opportunity. We actively seek a diverse applicant pool and therefore welcome applications from qualified candidates of all regions, countries, cultures, and backgrounds.

Selection of candidates is made on a competitive basis, and we do not discriminate on the basis of national origin, race, colour or ethnic background, religious belief, sex, gender identity and expression or sexual orientation, marital or family status, age or ability. We kindly ask applicants to refrain from including in their application information relating to the above as well as from attaching photos.

### **Data protection**

*When you respond to this tender and submit your application, you provide consent that Transparency International e. V. keeps your application materials for the period of ten years according to German legal requirements. Afterwards Transparency International will delete your application and any personal data included in it. If you have any questions, please reach out to [dataprotection@transparency.org](mailto:dataprotection@transparency.org)*