GENERAL INFORMATION
Title of Consultancy: Framework Agreement for Data Training for Anti-Corruption Research and Advocacy
Application Closing Date: 5 November 2021
Consultancy Start and End Date: December 2021 - December 2023
Location of Consultancy: Primarily remote but with possible trips to TI-S in Berlin as well as other national chapters (travel restrictions permitting)

BACKGROUND
Transparency International (TI) is the global civil society movement leading the fight against corruption. Through more than 100 National Chapters worldwide, and an International Secretariat in Berlin, Germany, TI raises awareness about the devastating impact of corruption and works with partners in government, the private sector and civil society to develop and implement effective measures to tackle it. As part of the SANCUS project (Strengthening Accountability Networks among Civil Society), Transparency International is committed to creating demand for accountability and empowering citizens’ action against corruption, including by harnessing the potential of open data and digital tools to increase democratic accountability. The 21 chapters involved in the SANCUS project have developed national works plans intended to capitalise on the use digital tools to enhance their advocacy, monitoring, data analysis, and mobilisation of citizens.

When information on government activities is limited, there are opportunities for the corrupt to take advantage of public resources for private gain. To build transparency, accountability and integrity in government, an international shift towards openness is vital. In recent years, governments around the world have increased the availability of their data, generating a growing amount of information that can be freely used, modified, and shared by anyone for any purpose. This kind of information has great potential as an instrument to control corruption. However, for open data to be an effective anti-corruption tool, civil society needs to have the necessary skills to understand and analyse it. For this reason, Transparency International is seeking to improve the level of data literacy of its national chapters to enable them to better exercise this control and monitoring function and serve as a basis for evidence-based anti-corruption advocacy.

OBJECTIVES
Transparency International is looking for a partner organisation that can help provide mentoring and training to strengthen the technical skills of Transparency International’s chapters around the world to work with data (with a focus on 21 chapters in Latin America, Sub-Saharan Africa, MENA, and some chapters in Europe and Central Asia and the Asia Pacific). This capacity building support should help them take advantage of their local sources of open data and apply these to their everyday work for anti-corruption research and advocacy purposes. The selected partner is expected to mentor chapters who are using data and developing digital tools, as well as organise training workshops for selected groups of chapters.

EXPECTED DELIVERABLES AND TIMELINE
The deliverables for this framework agreement will include:

- Mentoring sessions with TI chapters to refine their SANCUS work plans with regards to the use of data and digital tools.
• Follow-up support to chapters to support them to implement the recommended changes.
• A needs assessment report, including an appraisal of different types of data and skills needed in each country to implement the chapter’s work plan.
• A training plan and syllabus detailing the goals of the different trainings, their pedagogical approach, the structure of the course and the content of each session, including a list of recommended materials/readings required.
• A few 2 - 5-day training workshops for groups of around 15-20 participants on the use of data for anti-corruption research and advocacy. The course should cover the following topics: overview of sources of open data for anti-corruption research and advocacy; data collection, data extraction, cleaning, analysis, and visualisation; triangulation of diverse data sources for research and advocacy purposes.
• A final report on the trainings.

All presentations and reports are to be submitted in the agreed language, in electronic form, in accordance with the deadlines stipulated above. The Vendor/Consultant is responsible for editing and quality control of language. The TI Secretariat retains the sole rights with respect to all distribution, dissemination, and publication of the deliverables.

SELECTION CRITERIA

The Consultant should have the following qualifications:

• Extensive experience in the use and analysis of open data for social impact and in the delivery of training courses, as well as mentoring fledging data users.
• Proven teaching experience and ability to make complex topics accessible to a diverse audience.
• Good overview of the currently available open data sources relevant for the study of corruption and governance.
• Proven experience in development of new methodologies and research tools.
• Fluent oral and written English communication skills.
• Ability to deliver trainings in additional languages (especially French, Spanish, or Arabic) a distinct advantage.

The proposal will be assessed against value for money of the overall proposal and the quality of the proposed approach and methodology.

REMUNERATION AND COSTS

The Consultants should provide their estimated total fee as a lump sum or as standard daily or hourly rates as gross inclusive of taxes and other charges.

Consultants who are based in Germany and do not charge German VAT must confirm their small entrepreneur status.

OTHER INFORMATION (optional)

The consultant is expected to work closely with the Research and Knowledge team at the TI Secretariat to deliver the deliver the training to interested national chapters. There will be planning and check-in meetings throughout the process as well as a kick-off conversation with national chapters to assess their needs and expectations.
CONTACT INFORMATION

Applicants should include a brief overview of their overall approach to this assignment in their submissions to the present call for proposal. After selection, this proposal will be further worked on with Transparency International staff members.

In the submission the consultant must include:

- a cover letter that outlines both their pedagogical and technical qualifications for the assignment.
- a concept note that briefly presents some ideas, overall approach, and envisaged challenges for this assignment, including suggestions on how to make such a course as “user-friendly” as possible.
- links, reference to work samples and previous data-related trainings.
- a CV, including two references (contact information)
- an indicative time/cost estimate broken down by daily fee, number of days, other costs.

Please indicate “Data Training” in the subject line of your email application. Applications should be sent in English by email to Matt Jenkins at datatraining@transparency.org by close of business of 05/11/2021.

Please note that only shortlisted applicants will be contacted.

The Transparency International Secretariat is committed to creating an inclusive work environment where diversity is valued and where there is equality of opportunity. We actively seek a diverse applicant pool and therefore welcome applications from qualified candidates of all regions, countries, cultures, and backgrounds.

Selection of candidates is made on a competitive basis, and we do not discriminate based on national origin, race, colour or ethnic background, religious belief, sex, gender identity and expression or sexual orientation, marital or family status, age, or ability. We kindly ask applicants to refrain from including in their application information relating to the above as well as from attaching photos.

Data protection

*When you respond to this tender and submit your application, you provide consent that Transparency International e. V. keeps your application materials for the period of ten years according to German legal requirements. Afterwards Transparency International will delete your application and any personal data included in it. If you have any questions, please reach out to dataprotection@transparency.org*

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**Guidelines for handling overhead and travel expenses**

*Overhead*

Regular overhead expenses associated with the Consultants maintaining their place of business, such as rent, telephone, utilities, or stationery, are included in the Consultant's professional fee, except where explicitly agreed otherwise in the contract.
## Travel

Travel and accommodation expenses will as far as possible, and where applicable, be recovered from the institutions and companies hosting events or using the outputs provided by the Consultant.

Where such cost recovery is not possible, all travel is subject to prior approval by TI-S staff responsible for the financial management of the Project or TI Budget Line that will support the costs of travel. TI shall not issue travel advances to the Consultants. For accommodation or travel by air, rail, or coach, they will instead have to contact TI-S that will make travel arrangements on the Consultant’s behalf.

All travel booked by TI-S will include **travel health and accident insurance** with worldwide coverage and Economy class only; accommodation will aim to achieve best value for money up to a 4-star category.

Consultants shall be entitled to invoice TI-S only for local transportation and visa cost (if applicable).

Subsistence allowance (per diems) and expenses for individual meals cannot be claimed. These are part of Consultant's business expenses.