

GENERAL INFORMATION

Title of Consultancy: Legal Services as a Lawyer for Civil Law
Application Closing Date: 31 January 2022
Consultancy Start and End Date: Two years with possibility of extension(s)
Location of Consultancy: Berlin, Germany

BACKGROUND

Transparency International (TI) is the global civil society organisation leading the fight against corruption. Through more than 100 chapters worldwide and an international secretariat in Berlin, Germany, TI raises awareness of the damaging effects of corruption and works with partners in government, business, and civil society to develop and implement effective measures to tackle it.

Transparency International Secretariat (hereinafter: TI-S) in Berlin is seeking a legal advisor / attorney-at-law to support TI-S in their ongoing legal matters regarding civil law, including eventually representation before German Courts as well as Federal and State Agencies.

OBJECTIVES

The consultant will be provided with the power to advise and represent TI-S in legal matters within the Federal Republic of Germany and will be engaged based on need on tasks including:

- Review of documents relevant to the work of the Legal Team of TI-S;
- Communication with German Courts as well as Federal and State agencies;
- Representation before responsible German Courts, Federal and State agencies, conciliation committees and other forms of mediation;
- Provision of legal advice concerning any topics of civil law
- Research on key topics in all matters of civil law
- Filing and withdrawing of appeals and other legally binding declarations with German Courts as well as Federal and State agencies;
- Preparation and support in dispute resolution and arbitration

Specific terms of the engagement will be agreed in writing on a case-by-case basis.

EXPECTED DELIVERABLES AND TIMELINE

Deliverables vary based on the type of engagement. It is expected that any deliverables to be filed with German authorities comply in format and timeline with International, Federal, State and other laws. Formal documents must be written in English and German. The Consultant is responsible for editing and quality control of language. TI-S retains the sole rights with respect to all distribution, dissemination, and publication of the deliverables.

SELECTION CRITERIA

The Consultant should have the following qualifications:

- Attorney-at-law (RechtsanwältIn) before German courts
- Mediation and arbitration experience and / or qualification an asset
- Over five years of relevant experience
- Fluent oral and written English communication skills.

REMUNERATION AND COSTS

The Consultants should provide the estimated hourly fee inclusive of VAT for every staff who may be involved in the consultancy, by level of seniority.

In case some services are offered as standard package the consultants should provide fixed prices per package.

CONTACT INFORMATION

The application should include the following documents in English:

- Business proposal with quotes
- Curriculum Vitae of the engagement team (incl. partner and associate(s))

Please indicate “Legal Services Civil Law” in the subject line of your email application. Applications should be sent in English to legalaffairs@transparency.org by close of business of 31 JAN 2022.

Please note that only shortlisted applicants will be contacted.

Data protection

When you respond to this tender and submit your application, you provide consent that Transparency International e. V. keeps your application materials for the period of ten years according to German legal requirements. Afterwards Transparency International will delete your application and any personal data included in it. If you have any questions, please reach out to dataprotection@transparency.org