1. General Information

**Title of Consultancy:** IACC HIGH-LEVEL SEGMENT MONITORING REPORT, Australia, Burkina Faso, France, Finland, Ghana, Norway, 2018-2021  
**Closing Date:** 8 September 2021  
**Consultancy Start and End Date:** Mid-September – End of November 2021  
**Total amount of working days:** 15-20 days  
**Location of Consultancy:** Remote

2. Background

During the 18th IACC in Copenhagen, 19 countries and 10 international and regional organisations made a set of commitments on the steps each intend to take to make progress in anti-corruption, based on existing commitments (OGP action plans, UK summit, UNCAC, OECD instruments, SDGs, etc.). Participants agreed to set up a follow-up mechanism, the IACC Monitor, coordinated by TI-S, engaging all stakeholders (including governments, international and regional organisations, companies and civil society) in monitoring the implementation of these commitments.

The IACC Monitoring Report aims to capture the context and conditions under which commitments are being implemented as well as progress in the implementation of the commitments themselves. It is not designed to compare commitment implementation across countries/organisations or as the basis for any kind of index. Rather it is designed to support the identification of challenges and opportunities, and the development of recommendations on how commitment implementation can be accelerated under existing conditions and thereby strengthen the evidence-based advocacy work of the TI movement.

3. Objective & Deliverables

The objective of this consultancy is to draw up the IACC Monitoring report, 2018-2021 for one of the following countries depending on local language skills and or knowledge/experience of the country context:

- Australia – 10 Commitments
- Burkina Faso – 10 Commitments
- France – 9 Commitments
- Finland – 14 Commitments
- Ghana – 1 Commitment
- Norway – 19 Commitments

The expected deliverables are:

- A research plan including a stakeholder mapping and final timeline within the tentative timeline
A draft monitoring report for review (using a template provided by TI and following the IACC monitoring methodology, and comments by TI, including annexes covering conducted interviews, questionnaires and a list of reviewed documents (each step in creating the report should happen in close consultation and with feedback from TI-S)

- A final report approximately between 20 pages and 30 pages in length (less for Ghana).

All deliverables are to be submitted in English, in electronic form (in word and excel for OS Windows compatible), in accordance with the deadlines agreed. The consultant is responsible for editing and quality control of language. The final report should be presented in a way that directly enables publication.

The research should abide by ethical protocols, including participant confidentiality and privacy if they require that. TI retains the sole rights with respect to all distribution, dissemination and publication of the deliverables.

Guidance and quality insurance:

- The findings should be referenced.
- Libel should be avoided.
- The consultant should use the TI IACC report template and style guide.

4. Methodology

The monitoring will be conducted according to the IACC Monitor Methodology using a country evaluation template provided by TI-S. The finalised reports and monitoring results will then be uploaded to the IACC monitor platform: https://iaccmonitor.org/

The key steps in the monitoring process are as follows:

1. The researcher conducts a brief stakeholder mapping and develops a simple research plan (including a timeline) based on a methodology provided by TI.

2. The researcher then starts with “STEP 1: COMMITMENT FILTERING” of the methodology to identify which are feasible to monitor (specific and measurable).

3. The researcher shares the results of the filtering exercise with the relevant authorities (and TI) for verification. At this stage, authorities are provided with the opportunity to provide further clarity on the wording of commitments. The additional detail can also be taken into consideration when assessing progress on commitment implementation.

4. While waiting for a response from relevant authorities, the researcher can already write up “STEP 2: CONTEXT ANALYSIS” from the methodology and share it with TI for feedback.

5. The researcher then conducts “STEP 3: MONITORING PROGRESS ON INDIVIDUAL COMMITMENTS” (only on the commitments which passed the filtering step). This will include challenges to, and opportunities for implementation considering the national context – using the monitoring framework presented in the methodology.

6. The results of the assessments of progress across all countries are crosschecked and validated by the TI-Secretariat to ensure quality and consistency of approach.

7. Once the assessment has been completed, the results are once again shared with the relevant authorities for their validation. If time allows: The results at this stage should also be shared with a selection of other in-country stakeholders, e.g. CSOs, private sector actors, thematic experts in order to provide them with an opportunity to provide their perspective and suggest changes. Depending on available resources, the coordinating entity should consider organising an online meeting to bring together different stakeholders in order to validate the findings.
8. The results are then published via the IACC Monitor website under the commitment section here: [https://iaccmonitor.org/commitments/](https://iaccmonitor.org/commitments/) and the reports section here: [https://iaccmonitor.org/reports/](https://iaccmonitor.org/reports/)

The researcher can make use of the following research methods:

- Desk-research/ Online-research (e.g. official websites, news articles, civil society reports or third-party reports, studies or research on thematic areas related to the commitments)
- Interviews (with representatives of authorities and non-governmental stakeholders)
- Information requests to relevant authorities (formal or informal) – if sth. is not public, you should check why
- Cross-validate findings through multi-stakeholder focus group discussions

### 5. Tentative timeline*

<table>
<thead>
<tr>
<th>Research Step</th>
<th>Consultant daily work</th>
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<tbody>
<tr>
<td><strong>2nd week September</strong></td>
<td>Select a consultant for each report</td>
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| **01.09 – 20.09** | STEP 1: COMMITMENT FILTERING  
+ Find the right counterpart in the government and send the filtering to them for review  
1 day for the filtering exercise  
1-3 days chasing the government for feedback and future inputs to make commitments specific and measurable |
| **07.09 – 20.09** | STEP 2: CONTEXT ANALYSIS (please also send to TI-S for inputs and review)  
2-3 days to create the country profile |
| **21.09 – 22.09** | See how many commitments passed the filtering test after feedback from the government was received  
1 day on implementing the first batch of comments from TI and authorities |
| **23.09 – 15.10** | STEP 3: MONITORING PROGRESS ON INDIVIDUAL COMMITMENTS  
(Submitting draft report to TI and authorities)  
2-3 days for interviews and desk research  
+ 3-5 days on commitment evaluation + 2 days to draw up recommendations |
| **22.10. – 25.10** | Receiving & implementing feedback from TI  
1-2 days on implementing the second batch of comments |
| **26.10. – 05.11** | See if governments have any comments on the final report and verify results  
1 day to wrap up the report |

* Please note that this timeline is tentative and can be slightly revised once a research consultant has been selected and an individual research plan is drawn up

**Some steps in the process can be done in parallel

### 6. Selection Criteria

The Consultant should have the following qualifications:

- An advanced university degree in a relevant academic field (economics, political science, statistics, sociology or other related fields).
Substantive and demonstrable experience in conducting research on anti-corruption commitments or any kind of similar work with transferrable skills

Expertise in conducting research interviews and focus group discussions

Experience in working with government authorities is an advantage

Excellent understanding of anti-corruption, governance and other related issues.

Good drafting and report writing capacities.

High attention to detail.

Knowledge/Experience of the context for the country you are applying for

Fluency in written and spoken English; French for the report France and Burkina Faso; local language of the country you are applying for is an advantage.

Ability to guarantee complete confidentiality.

7. Remuneration and Cost

The Consultants should provide their estimated total fee as a lump sum or as standard daily or hourly rates as gross inclusive of taxes and other charges. The Consultant should also provide a detailed breakdown of all their estimated costs.

8. Application Submission

The application should include the following documents in English:

- A short letter describing your motivation and qualifications for the assignment (indicating which country you are applying for);
- Curriculum vitae;
- A short overview of how the work will be approached, which methods will be used (0.5 – 1 page), incl. a cost estimate of the above-mentioned services and outputs;
- Two examples of and references to other similar work that has been undertaken previously;

Please email your application package in English by close of business on 8 September 2021 to iaccmonitor@transparency.org. Please indicate “Research Consultancy IACC Monitor – (the country you are applying for)” in the subject line of your email application.

Please note that only shortlisted applicants will be contacted.

Transparency International is committed to creating an inclusive work environment where diversity is valued and where there is equality of opportunity. We actively seek a diverse applicant pool and therefore welcome applications from qualified candidates of all regions, countries, cultures, and backgrounds.

Selection of candidates is made on a competitive basis and we do not discriminate on the basis of national origin, race, colour or ethnic background, religious belief, sex, gender identity and expression or sexual orientation, marital or family status, age or ability. We kindly ask applicants to refrain from including in their application information relating to the above as well as from attaching photos.

Data protection

When you respond to this tender and submit your application, you provide consent that Transparency International e. V. keeps your application materials for the period of ten years according to German legal requirements. Afterwards, Transparency International will delete your application and any personal data included in it. If you have any questions, please reach out to dataprotection@transparency.org.