

Tender for a Research Consultant

IACC ANTI-CORRUPTION MONITORING REPORT

for: United States

1. General Information

Title of Consultancy: One research consultant for writing up the IACC anti-corruption monitoring report on the United States, 2018-2021

Closing Date: 13 December 2021 (applications get reviewed on a rolling-basis, earlier applications will get preferential treatment)

Consultancy Start and End Date: End of December 2021 - Mid March 2022

Total amount of working days: 13-18 days

Location of Consultancy: Remote

2. Background

During the 18th IACC in Copenhagen, 19 countries and 10 international and regional organisations made a set of [commitments](#) on the steps each intend to take to make progress in anti-corruption, based on existing commitments (OGP action plans, UK summit, UNCAC, OECD instruments, SDGs, etc.). Participants agreed to set up a follow-up mechanism, the IACC Monitor, coordinated by TI-S, engaging all stakeholders (including governments, international and regional organisations, companies and civil society) in monitoring the implementation of these commitments.

The IACC Monitoring Report aims to capture the context and conditions under which commitments are being implemented as well as progress in the implementation of the commitments themselves. It is not designed to compare commitment implementation across countries/organisations or as the basis for any kind of index. Rather it is designed to support the identification of challenges and opportunities, and the development of recommendations on how commitment implementation can be accelerated under existing conditions and thereby strengthen the evidence-based advocacy work of the TI movement.

3. Objective & Deliverables

The objective of this consultancy is to draw up the IACC Monitoring report, 2018-2021 for the United States.

The expected deliverables are:

- A research plan including a stakeholder mapping and final timeline within the tentative timeline
- A draft monitoring report for review (using a template provided by TI and following [the IACC monitoring methodology](#) and comments by TI)
- A final report (you can have a look at our IACC Monitor website for [final reports of other countries](#) that have been created so far)

All deliverables are to be submitted in English, in electronic form (in word and excel for OS Windows compatible), in accordance with the deadlines agreed. The consultant is responsible for editing and quality control of language. The final report should be presented in a way that directly enables publication.

The research should abide by ethical protocols, including participant confidentiality and privacy if they require that. TI retains the sole rights with respect to all distribution, dissemination and publication of the deliverables.

Guidance and quality insurance:

- The findings should be referenced.
- Libel should be avoided.
- The consultant should use the TI IACC report template and style guide.

4. Methodology

The monitoring will be conducted according to the [IACC Monitor Methodology](#) using a country evaluation template provided by TI-S. The finalised reports and monitoring results will then be uploaded to the IACC monitor platform: <https://iaccmonitor.org/>

The researcher can make use of the following research methods:

- Desk-research/ Online-research (e.g. official websites, news articles, civil society reports or third-party reports, studies or research on thematic areas related to the commitments)
- Interviews (with representatives of authorities and non-governmental stakeholders)

5. Tentative timeline*

| | Research Step | Consultant daily work |
|------------------------|--|---|
| 13.12 – 15.12 | Select a consultant for the report | |
| 15.12 – 10.01** | STEP 1: COMMITMENT FILTERING + Find the right counterpart in the government and send the filtering to them for review | 0.5-1 day for the filtering exercise 1-2 days contacting the government for feedback and future inputs to make commitments specific and measurable |
| 03.01 – 10.01 | STEP 2: CONTEXT ANALYSIS (please also send to TI-S for inputs and review) | 1.5-2 days to create the country profile |
| 11.01– 13.01 | See how many commitments passed the filtering test after feedback from the government was received | 1 day on implementing the first batch of comments from TI and authorities |
| 15.01 – 05.01 | STEP 3: MONITORING PROGRESS ON INDIVIDUAL COMMITMENTS (Submitting draft report to TI and authorities) | 2-3 days for interviews and desk research + 3-4 days on commitment evaluation + 1-2 days to draw up recommendations |
| 20.02 – 23.02 | Receiving & implementing feedback from TI | 1-2 days on implementing the second batch of comments |
| 24.02 – 10.03 | See if governments have any comments on the final report and verify results | 1 day to wrap up the report |

** Please note that this timeline is tentative and can be slightly revised once a research consultant has been selected and an individual research plan is drawn up*

***Please note that some steps in the process can be done in parallel*

6. Selection Criteria

The Consultant should have the following qualifications:

- An advanced university degree in a relevant academic field (economics, political science, statistics, sociology or other related fields).

- Knowledge/Experience of the context in the United States related to governance/anti-corruption challenges.
- Substantive and demonstrable experience in conducting research on anti-corruption commitments or any kind of similar work with transferrable skills.
- Excellent understanding of anti-corruption, governance and other related issues.
- Experience in conducting research interviews .
- Experience in working with government authorities is an advantage. Experience with officials and contacts in the country is a strong advantage.
- Fluency in written and spoken English
- Ability to guarantee complete confidentiality.

7. Remuneration and Cost

The Consultants should provide their estimated total fee as a lump sum or as standard daily or hourly rates as gross inclusive of taxes and other charges. The Consultant should also provide a detailed breakdown of all their estimated costs.

8. Application Submission

The application should include the following documents in English:

- A letter/email describing your motivation and qualifications for the assignment in a few sentences (indicating which country you are applying for);
- Curriculum vitae;
- A cost estimate of the above-mentioned services and outputs;
- Two examples of and references to other similar work that has been undertaken previously;
- **Please note: Every contractor in the US should ensure he/she complies with the potential obligations to register under LDA/FARA.**

Please email your application package in English by close of business on 13 December 2021 (applications get reviewed on a rolling-basis, earlier applications will get preferential treatment) to iaccmonitor@transparency.org. Please indicate "Research Consultancy IACC Monitor – United States" in the subject line of your email application. Please note that only shortlisted applicants will be contacted.

Transparency International is committed to creating an inclusive work environment where diversity is valued and where there is equality of opportunity. We actively seek a diverse applicant pool and therefore welcome applications from qualified candidates of all regions, countries, cultures, and backgrounds. Selection of candidates is made on a competitive basis and we do not discriminate on the basis of national origin, race, colour or ethnic background, religious belief, sex, gender identity and expression or sexual orientation, marital or family status, age or ability. We kindly ask applicants to refrain from including in their application information relating to the above as well as from attaching photos.

Data protection

When you respond to this tender and submit your application, you provide consent that Transparency International e. V. keeps your application materials for the period of ten years according to German legal requirements. Afterwards, Transparency International will delete your application and any personal data included in it. If you have any questions, please reach out to dataprotection@transparency.org.