

Annex 1 to the Policy: Individual Members Appointment and Review Process and Questionnaire

Last updated 10 November 2013

The 2007 Annual Membership Meeting of TI in Bali, Indonesia, approved a revised National Chapter Accreditation and Individual Member Appointment Policy which prescribes a regular review of Individual Members (IMs) of TI. The aim of the review is to consider whether and how outgoing or prospective IMs have been and will be able to serve the TI Movement. The concerned individuals are invited to answer an eight-point questionnaire:

Individual Member Appointment and Review Questionnaire

Answers should be provided in bullet-point form, so that the full self-evaluation is kept to no more than 1.5 pages.

1. How have you been able to serve the TI Movement in the last two years?
2. In that capacity, did you interact a) with any TI National Chapters (other than your own) and if so, which National Chapter(s) and in what way, and b) with the TI Secretariat and if so, in what way?
3. Are you committed to continue serving the TI Movement in the future? If so, how and for how long?
4. Reflecting that the declared objective of appointing Individual Members is for the TI Movement "to avail itself of the competence, dedication and experience of individuals", please state briefly how your background and current circumstances equip you to serve the TI Movement.
5. In the event that you have held or currently hold a remunerated position with TI-S or with National Chapters could you please describe the details, including timeframes, of this relationship?
6. Do you undertake that you would voluntarily resign as an IM in the event that, in the view of the Board of Directors, you find yourself in a clear conflict of interest situation that poses a threat to TI or its reputation, such as assuming a permanent remunerated position with TI or a National Chapter?

Please sign the TI Statement of Vision, Values and Guiding Principles (Umbrella Statement) and return it with this questionnaire. (Annex 1)

Please sign the Conflict of Interest Policy and return it with this questionnaire. (Annex 2)

7. Please complete the attached Register of Interests and return it with this questionnaire. As per the resolution approved by the Annual Membership Meeting 2011, Berlin, Germany, your Register of Interests will be published on the TI website. (Annex 3)

Note: Your Register of Interests should be updated upon any significant change and least annually. It will be made available to the public through the TI-S website. Where there are personal safety or similar serious concerns about full publicity, parts or even the whole of your Register of Interests, it should be submitted to the Chairperson of the TI-Board Ethics Committee who shall hold it, and act upon it as appropriate, in confidence.

8. Any further comments you have.

[ends]

NC(s) mentioned by the candidate under question (2), the TI Chapter of their country of residence, as well as any other individual personally invited by the MAC to provide an opinion, should be asked to comment on the perceived *competence, dedication, experience and integrity* of the concerned individual.

The TI-S Managing Director will be asked to comment both on the self-evaluation and *on the competence, dedication, experience and integrity* of the candidate.

In the case of candidates who are not IMs at the time of their application, the self-evaluation form as well as the candidate's resume will be posted on the TI Chapter Zone for potential feedback.

All comments received should be sent to the candidate, giving them a short specified time of not less than one week to respond, before the review documentation is submitted to the MAC. In this context, feedback received by the MAC over e-mail following the candidacy posting on the Chapter Zone, will have been shared in anonymised form with the candidate.

The MAC formulates its recommendation to the Board regarding appointment or renewal on the basis of an overall assessment of all inputs.