

GENERAL INFORMATION

Title of Consultancy: Research Consultant for Database on Corruption Cases in Africa

Application Closing Date: 22nd June 2023

Consultancy Start and End Date: Six (6) months, estimated July 2023- December 2023

Location of Consultancy: Remote/home-based

BACKGROUND

Transparency International (TI) is the global civil society organisation leading the fight against corruption. Through more than 100 chapters worldwide and an international secretariat in Berlin, Germany, TI raises awareness of the damaging effects of corruption and works with partners in government, business, and civil society to develop and implement effective measures to tackle it.

The Transparency International Secretariat (TI-S) in Berlin is seeking a research consultant to conduct research that will support its work to develop a web-based database of high-level corruption cases prosecuted in 11 countries across Africa. This work will help in providing an expanded evidence base for advancing anti-corruption reforms. The primary information for this database is the records of court judgements and judicial decisions for corruption-related cases in the courts in the participating countries. For most of the project countries, records of court judgements are available online, from the level of the High Courts.

The project aims to use this information to create a database that avails anti-corruption stakeholders with easily accessible information on various subjects of anti-corruption like, numbers of prosecuted cases and their outcomes; types and categories of corruption, for example bribery, fraud, illicit enrichment, money laundering, among others. The project also desires to analyse the details in each of the selected cases, for example for judicial decisions on cases involving embezzlement of public funds, amounts recovered, offices involved, levels of officials involved, affected sectors, among others.

This work is part of TI's project "Stopping Impunity for Corruption through Enhanced Accountability (SICEA)." The work is implemented in 11 countries across Africa, namely, Republic of Congo, The Democratic Republic of Congo, Ghana, Kenya, Liberia, Rwanda, Sierra Leone, South Africa, Togo, Uganda and Zambia. The consultant will work with TI-S Advisors and the National Chapters in these countries.

OBJECTIVES

The main objective of this work is to compile and analyse corruption cases prosecuted in the courts in the project countries in Africa, and prepare this as input for a database of corruption cases in Africa

The research is expected to be mostly desk-based with some engagement with stakeholders in the project countries. The consultant will need to:

- Conduct desk reviews and interviews with relevant project stakeholders on anti-corruption legal frameworks
- Define case variables for database based on concept note entailing objective, purpose and scope
- Develop step-by-step methodology for data collection and clear guidelines on how data will be analysed

- Deliver workshop on criteria and search methodology to TI National Chapters to train and equip the relevant teams
- Collect and analyse data from available court judgments on corruption cases in the participating countries and process it for input into the initial database.
- Produce report on pilot data set and organise feedback sessions with project stakeholders to validate database design
- Coordinate with web developers on database design functionalities
- Review methodology for final research design
- Deliver final report with analysis of thematic trends

EXPECTED DELIVERABLES AND TIMELINE

The duration of the consultancy is six (6) months. The consultant is expected to deliver the following outputs:

- Inception meeting with the participating teams to discuss and request required information for the database and propose appropriate indicators for the database (July)
- Methodology and tool for the collection and assessment of the relevant information (July)
- Collect input from 11 countries (July-August)
- Presentation of the draft dataset to receive feedback from TI (October)
- Presentation of initial dataset and attendant technical report (November)
- Contribute to a training for the relevant teams to use and maintain the database. (December)

All deliverables are to be submitted in English, in electronic form, in accordance with the deadlines stipulated above. The Consultant is responsible for editing and quality control of language. The TI Secretariat retains the sole rights with respect to all distribution, dissemination and publication of the deliverables. The final report is not to exceed 100 pages and should highlight the main findings and recommendations derived from the empirical and desk-based research. The report will be published and shared at conferences, and with the target audiences.

All presentations and reports should be submitted in English, in electronic form, in accordance with the deadlines stipulated above. The Consultant is responsible for editing and quality control of language. The TI Secretariat retains the sole rights with respect to all distribution, dissemination, and publication of the deliverables.

SELECTION CRITERIA

Both institutions and individual consultants are eligible to apply. The Consultant should have the following qualifications:

- Research expertise in legal and/or policy contexts with a strong background and understanding of legal and policy frameworks including relevant international conventions on policy reforms.
- Experience in developing databases or similar information management systems in crucial.
- The consultant should be capable of analyzing complex information and drawing meaningful insights and conclusions. They should possess strong analytical skills and be able to present their findings in a clear, concise, and actionable manner
- Knowledge of the accountability and anti-corruption discourse in Africa desirable.
- Excellent verbal and written skills in English, proficiency in French is desirable.

REMUNERATION AND COSTS

The Consultants should provide their estimated total fee as a lump sum or as standard daily or hourly rates.

For candidates based in the EU, EEA, UK, and Switzerland

Transparency International e.V. (Secretariat), (TI-S) is registered as a Business Entity in Germany with VAT identification number DE273612486. EU reverse charge applies. Service providers should issue invoices with zero VAT.

Candidates who are based in Germany and do not charge German VAT must confirm their small entrepreneur status.

OTHER INFORMATION

HOW TO APPLY

The application should include the following documents in English:

- Motivation letter and Curriculum Vitae or Consultancy profiles.
- A brief business proposal describing how the assignment would be approached, including a description of the research methods to be used and a detailed break-down of the expected costs before VAT (e.g. total fee as a lump sum or standard daily or hourly rates, (if applicable), etc.
- At least one sample of relevant previous work (confidentiality guaranteed).
- A note regarding availability in the stated assignment period

Please indicate “**Research Consultant for Database on Corruption Cases in Africa**” in the subject line of your email application. Applications should be sent in English by email to the SICEA team at SICEAapp@transparency.org by close of business of 22nd June 2023.

Please note that only shortlisted applicants will be contacted.

The Transparency International Secretariat is committed to creating an inclusive work environment where diversity is valued and where there is equality of opportunity. We actively seek a diverse applicant pool and therefore welcome applications from qualified candidates of all regions, countries, cultures, and backgrounds.

Selection of candidates is made on a competitive basis, and we do not discriminate based on national origin, race, colour or ethnic background, religious belief, sex, gender identity and expression or sexual orientation, marital or family status, age, or ability. We kindly ask applicants to refrain from including in their application information relating to the above as well as from attaching photos.

Data protection

When you respond to this tender and submit your application, you provide consent that Transparency International e. V. keeps your application materials for the period of ten years according to German legal requirements. Afterwards Transparency International will delete your application and any personal data included in it. If you have any questions, please reach out to dataprotection@transparency.org

Guidelines for handling overhead and travel expenses

Overhead

Regular overhead expenses associated with the Consultants maintaining their place of business, such as rent, telephone, utilities, or stationery, are included in the Consultant's professional fee, except where explicitly agreed otherwise in the contract.

Travel

Travel and accommodation expenses will as far as possible, and where applicable, be recovered from the institutions and companies hosting events or using the outputs provided by the Consultant.

Where such cost recovery is not possible, all travel is subject to prior approval by TI-S staff responsible for the financial management of the Project or TI Budget Line that will support the costs of travel. TI shall not issue travel advances to the Consultants. For accommodation or travel by air, rail, or coach, they will instead have to contact TI-S that will make travel arrangements on the Consultant's behalf.

All travel booked by TI-S will include **travel health and accident insurance** with worldwide coverage and Economy class only; accommodation will aim to achieve best value for money up to a 4-star category.

Consultants shall be entitled to invoice TI-S **only** for local transportation and visa cost (if applicable).

Subsistence allowance (per diems) and expenses for individual meals cannot be claimed. These are part of Consultant's business expenses.