

GENERAL INFORMATION

Title of Consultancy: National Research Consultancy (Egypt), Corrupt Money Flows (M/F/D)

Application Closing Date: 9 December 2024. Please note that applications will be reviewed on a rolling basis.

Consultancy Start and End Date: Start date as soon as possible, end date latest April 2025.

Location of Consultancy: Egypt (no travel abroad required)

BACKGROUND

Transparency International (TI) is the global civil society organisation leading the fight against corruption. In collaboration with nearly 100 chapters¹ worldwide and an international secretariat in Berlin, Germany, TI raises awareness of the damaging effects of corruption and works with partners in government, business and civil society to develop and implement effective measures to tackle it.

The “Transparency Now: Strengthening Anti-Corruption Efforts in the EU Southern Neighbourhood” project is funded by the European Commission and implemented jointly with the United Nations Interregional Crime and Justice Research Institute (UNICRI). It aims at strengthening the prevention, reporting, investigation and prosecution of acts of cross-border corruption, facilitating the seizure and confiscation of assets and supporting the establishment of effective asset recovery mechanisms in the EU Southern Neighbourhood countries.

TI-Secretariat is looking for a national research consultant to support the research report under this project.

OBJECTIVES

The Transparency International Secretariat (TI-S) is currently seeking to contract an Egypt-based **National Research Consultant** to support a comparative research report that TI-S is conducting, in support of TI-S’s strategic priority of combatting corrupt money flows. More specifically the project is focused on advancing this agenda in the European Union’s (EU) Southern Neighbourhood, specifically in Morocco, Algeria, Tunisia, Libya, Egypt, Lebanon, Palestine, Jordan.

As part of this agenda, the National Research Consultant will be responsible for collecting data on preventing and detecting cross-border corruption **in Egypt** and thereby improving the seizure and confiscation of assets linked to corruption with the view to providing recommendations for policy change in the EU Southern Neighbourhood.

The consultancy is currently estimated to start in January 2025 and continue for a max of 4 months.

MAIN ROLES AND RESPONSIBILITIES

The role requires a highly motivated researcher with expertise in anti-corruption, anti-money laundering and illicit financial flows to collect comprehensive data via two research frameworks provided by TI-S:

1. The “Anti-money Laundering and Beneficial Ownership Questionnaire”

to collect information via desk research and legal reviews on the fundamentals of the legal and institutional framework relevant for anti-corruption and anti-money laundering
to collect information via desk research and legal reviews on the prevailing legal framework governing anti-money laundering obligations and beneficial ownership transparency in the jurisdiction.

2. The National Research Framework of the Transparency Now project to collect information on:
 - (a) the mechanisms used to move and conceal corrupt money flows and stolen assets,
 - (b) the capacity for detection and investigation of corrupt money flows and stolen assets, and,
 - (c) investigative tools and access to information (domestic and international)

The specific tasks include:

- Conduct extensive desk research using publicly available resources, including:
 - Reports from international organisations (e.g., FATF, UNCAC).
 - Annual reports and government authorities’ websites.
 - National statistics,
 - Research reports, press articles, and other relevant publications and public sources.
- Identify and review sections of the legal framework governing anti-corruption (AC) and anti-money laundering (AML) in the target country
- Collect data on the country’s socio-political and economic context, including governance indicators, economic factors, and public sentiment.
- Identify competent authorities responsible for AC and AML, and collect information:
 - On their mandate, organisational structure, independence, and setup.
 - On the coordination mechanisms with each other during investigations and other stakeholders.
- Collect data on the investigative powers of competent authorities, focusing on their:
 - Legal authority (e.g., access to information and relevant databases).
 - Operational capacity and effectiveness in delivering results.
 - Systemic challenges impacting their performance.
- Conduct Key Informant Interviews (KIIs) with relevant stakeholders such as:
 - Public officials and members of AC/AML agencies.
 - Experts and academics.
 - Investigative journalists, civil society representatives and other relevant stakeholders.
- Identify gaps, weaknesses, or ambiguities in AC/AML frameworks and enforcement mechanisms.
- Summarise the collected information in the data collection sheets provided by TI-S
- Collaborate with the Transparency International Secretariat (TI-S) on additional related tasks as required.
- Maintain confidentiality and ethical standards in data collection and reporting.

EXPECTED DELIVERABLES AND TIMELINE

Week 1+2	Completed Anti-money Laundering and Beneficial Ownership Questionnaire
	Case Information files submitted for all cases that could be identified

Week 3+4	Initial submission of data collection sheet of the National Research Framework of the Transparency Now project based on desk research and legal review A list of key actors (experts, public authorities, other stakeholder) to contact for key informant interviews An updated semi-structured interview guide for each of the actors to be interviewed based on the gaps identified in the desk research/legal review
Week 5	Finalise Anti-money Laundering and Beneficial Ownership Questionnaire + Case Information files based on comments received by the TI-S Research Coordinator
Week 6 - 9	Detailed transcripts of each key informant interview conducted Finalise data collection sheet of the National Research Framework of the Transparency Now project by including further information conducted via interviews and other data collection methods as agreed with the TI-S Research Coordinator
Week 10- 12	Final submission of all completed files with all review comments by the TI-S Research Coordinator addressed

Please note that this timeline might be subject to change and the final deadlines will be communicated by TI-S.

All presentations and reports should be submitted in English, in electronic form, in accordance with the deadlines stipulated above. The Consultant is responsible for editing and quality control of language. The TI Secretariat retains the sole rights with respect to all distribution, dissemination, and publication of the deliverables.

SELECTION CRITERIA

- Preferably Master of Laws/ LL.M. - equivalent experience in reviewing legal frameworks and a university degree with a research focus might also be considered
- 5+ years of relevant professional experience, preferably with an international NGO, an international organisation or a public authority
- Extensive knowledge and expertise of anti-corruption required, with demonstrated research/policy experience in anti-money laundering and illicit financial flows.
- Experience with different data collection methods required, including desk research, legal reviews and conducting interviews
- Experience working with public authorities a strong advantage
- Exposure to policy development and advocacy an advantage.
- Regional expertise on the EU Southern Neighbourhood an advantage.
- Solid writing, editing and communication skills.
- Ability to work in a team as well as independently, particularly at distance communication.
- Strong interpersonal, teamwork and intercultural communication skills, particularly at distance communication.
- Commitment to the values and principles of Transparency International.
- Professional Arabic and English research skills.

REMUNERATION AND COSTS

The Consultants should provide their estimated total fee as a lump sum or as standard daily or hourly rates.

HOW TO APPLY

The application should include the following documents in English:

- A Cover Letter outlining their experience, interest in the role and how it fits this role, in addition to their CV,
- A proposal with technical and financial specifications:
 - Technical part to include a list of five key sources for desk research, identification of the three main stakeholder profiles for interviews, and formulating tailored interview questions for each stakeholder identified.
 - Financial part to include an outline of the days needed for each of the deliverables, in addition to their daily rate.

Please indicate “**Egypt National Research Consultant**” in the subject line of your email application. Applications should be sent in English by email to **transparencynow@transparency.org** by close of business of **9.12.2024**.

Please note that **only short-listed candidates will be contacted** and that it is unfortunately not possible to provide individual feedback on applications.

TI retains the right to reject any or all the applications and/or to enter into additional negotiations with one or more of the tendering parties.

The Transparency International Secretariat is committed to creating an inclusive work environment where diversity is valued and where there is equality of opportunity. We actively seek a diverse applicant pool and therefore welcome applications from qualified candidates of all regions, countries, cultures, and backgrounds.

Selection of candidates is made on a competitive basis, and we do not discriminate based on national origin, race, colour or ethnic background, religious belief, sex, gender identity and expression or sexual orientation, marital or family status, age, or ability. We kindly ask applicants to refrain from including in their application information relating to the above as well as from attaching photos.

Data protection

When you respond to this tender and submit your application, you provide consent that Transparency International e. V. keeps your application materials for the period of ten years according to German legal requirements. Afterwards Transparency International will delete your application and any personal data included in it. If you have any questions, please reach out to dataprotection@transparency.org

Guidelines for handling overhead and travel expenses

Overhead

Regular overhead expenses associated with the Consultants maintaining their place of business, such as rent, telephone, utilities, or stationery, are included in the Consultant's professional fee, except where explicitly agreed otherwise in the contract.

Travel

Travel and accommodation expenses will as far as possible, and where applicable, be recovered from the institutions and companies hosting events or using the outputs provided by the Consultant.

Where such cost recovery is not possible, all travel is subject to prior approval by TI-S staff responsible for the financial management of the Project or TI Budget Line that will support the costs of travel. TI shall not issue travel advances to the Consultants. For accommodation or travel by air, rail, or coach, they will instead have to contact TI-S that will make travel arrangements on the Consultant's behalf.

All travel booked by TI-S will include **travel health and accident insurance** with worldwide coverage and Economy class only; accommodation will aim to achieve best value for money up to a 4-star category.

Consultants shall be entitled to invoice TI-S **only** for local transportation and visa cost (if applicable).

Subsistence allowance (per diems) and expenses for individual meals cannot be claimed. These are part of Consultant's business expenses.