

## **GENERAL INFORMATION**

**Title of Consultancy:** Monitoring the Right to Information and Developing Policy Briefs on Anti-Corruption Reforms in Africa

**Application Closing Date:** 25 December 2024

**Consultancy Start and End Date:** eight weeks, estimated 15 January 2025 – 15 March 2025

**Location of Consultancy:** Remote/home-based

**Assignment sub-regions:** 1. Central Africa; 2. Eastern Africa; 3. Southern Africa, 4. Western Africa

## **BACKGROUND**

Transparency International is the global civil society organisation leading the fight against corruption. Through more than 100 National Chapters worldwide and an international secretariat in Berlin, Germany, Transparency International raises awareness of the damaging effects of corruption and works with partners in government, business, and civil society to develop and implement effective measures to tackle it.

The Transparency International Secretariat in Berlin is seeking a consultant to support its work to assess the state of implementation of the Right to Freedom of Information in Africa relating to anti-corruption, as provided for in international treaties and global agreements, most notably The African Charter on Human and People's Rights, the African Union Convention on Preventing and Combatting Corruption and the UN Convention Against Corruption.

This work is part of Transparency International's project "Stopping Impunity for Corruption through Enhanced Accountability (SICEA)." The work is implemented in 11 African countries: the Republic of Congo, the Democratic Republic of Congo, Ghana, Kenya, Liberia, Rwanda, Sierra Leone, South Africa, Togo, Uganda and Zambia.

The Transparency International Secretariat is hiring for separate assignments in four African Sub-regions. The consultants should specify which regions they are applying for:

1. **Central Africa**
2. **Eastern Africa**
3. **Southern Africa**
4. **Western Africa**

Note: Based on the consultants' expertise and interests, applicants may apply for one or multiple assignments. Those applying for more than one assignment should clearly specify which assignment they are applying for (Right to Information consultancy and/ or Policy Briefs writing) and the regions they intend to cover (e.g., Central and Western Africa, Eastern and Southern Africa or all four).

The consultants will work with The Transparency International Secretariat Advisors and the National Chapters in the specific subregion and will have access to data sets from ongoing research collected from the 11 participating countries on the subject of “Corruption and the Right to Information in Africa.” The data sets will include responses from stakeholders in the anti-corruption community at the national level for each participating country.

## **OBJECTIVES**

The consultancy aims to leverage specialized expertise to compile, analyse, and synthesize existing reports and data on anti-corruption efforts in 11 African countries. The objective is to produce;

1. Four research reports (one per sub-region) based on data sets collected from countries in the subregion. *Note: These datasets are already available with Transparency International.*
2. Four comprehensive policy briefs (one per sub-region) that will inform and support targeted policy and institutional reforms. These Policy Briefs will highlight the current weaknesses in anti-corruption initiatives, providing actionable recommendations for stakeholders and decision-makers to strengthen anti-corruption frameworks and enforcement mechanisms effectively.

The consultant(s) will need to:

- Review available data on the progress of anti-corruption reform based on commonly accessible evidence in 11 African countries;
- Produce research reports for publication (one per subregion) with SICEA Regional Hubs and Regional Advisors at Transparency International that identify key gaps, challenges and recommendations challenges for the implementation of the relevant Right to Information provisions in the countries covered by the study. The report shall include sections an executive summary of the key findings and must include referencing and citations throughout, among others;
- Prepare policy briefs (one per sub-region) on targeted policy and institutional reforms to address identified weaknesses in current anti-corruption reform across the four Sub-regional levels. The policy briefs should succinctly address and analyse specific issues, offering clear and actionable recommendations. Each brief should include an executive summary that captures the essence of the problem and the proposed actions, an introduction that sets the context, and a detailed analysis that supports the recommendations with evidence. The brief should also discuss various policy options, weighing their potential impacts and feasibility. Conclusively, it should end with a compelling conclusion that

reinforces the urgency of the recommendations and guides policymakers towards immediate action.

- Provide regular progress updates to The Transparency International Secretariat.

## **EXPECTED DELIVERABLES AND TIMELINE**

The duration of the consultancy is eight (8) weeks. The consultant is expected to deliver the following outputs:

- First draft report of the analysed data, identifying trends, patterns and significant findings that will be included in the Right to Information report(s). Clear presentation of the analysis methodology and techniques used (January 30<sup>th</sup>, 2025);
- Final report(s) outlining lessons learned and main findings across the selected countries examined, including recommendations for improving the implementation of the right-to-information provisions based on research findings (February 10<sup>th</sup>, 2025).
- First draft report of the collected data, identifying trends, patterns and significant findings that will be included in the policy briefs (February 25<sup>th</sup>, 2025)
- Final policy briefs outlining clear and actionable recommendations to policymakers. (March 05<sup>th</sup>, 2025)

All deliverables are to be submitted electronically in English (French in the case of Central Africa) by the deadlines stipulated above. The Consultant is responsible for editing and quality control of language. The Transparency International Secretariat retains the sole rights to distribute, disseminate and publish the deliverables.

The final research report should not exceed 50 pages for each report and should highlight the main findings and recommendations derived from the analysis. The report will be published by SICEA's four Regional Hubs (The Transparency International Chapters) and shared at conferences and with the target audiences, principally within the African Union.

The final policy briefs are not to exceed 15 pages for each policy brief and should highlight the main findings and recommendations from the data analysis. The policy briefs will be published by The Transparency International Secretariat and shared at conferences and with the target audiences, principally within the African Union.

## **SELECTION CRITERIA**

The Consultant should have the following qualifications:

- Proven expertise (at least 5-year experience) in policy analysis, particularly in governance and anti-corruption. Previous experience/knowledge in international anti-corruption treaties would be an advantage;
- Strong analytical skills and the ability to synthesize complex information into clear, actionable briefs;
- Excellent written communication skills;
- Knowledge of the accountability and anti-corruption discourse in Africa;
- Experience working with clients in civil society, particularly advocacy-oriented NGOs in Africa;
- Excellent English and/or French language skills are mandatory.

## **REMUNERATION AND COSTS**

The Consultants should provide their estimated total fee as a lump sum or as standard daily or hourly rates.

### **For candidates based in the EU, EEA, UK, and Switzerland**

Transparency International e.V. (Secretariat) is registered as a Business Entity in Germany with VAT identification number DE273612486. EU reverse charge applies. Service providers should issue invoices with zero VAT.

Candidates based in Germany and do not charge German VAT must confirm their entrepreneur status.

## **HOW TO APPLY**

The application should **specify which region(s) the candidate is applying for** and include the following documents:

1. **Motivation letter** and note regarding availability in stated assignment period
2. **Curriculum Vitae** or Consultancy profile as well as a sample of relevant previous work (confidentiality guaranteed)
3. **Brief business proposal** describing how the assignment would be approached and expected costs

Please indicate 'Policy Briefs Writers: Corruption and Right to Information in Africa' in the subject line of your email application. Applications should be sent in English by email to [SICEAapp@transparency.org](mailto:SICEAapp@transparency.org) by close of business of **25 December 2024**.

Please note that only shortlisted applicants will be contacted.

The Transparency International Secretariat is committed to creating an inclusive work environment where diversity is valued and where there is equality of opportunity. We

actively seek a diverse applicant pool and therefore welcome applications from qualified candidates of all regions, countries, cultures, and backgrounds.

Selection of candidates is made on a competitive basis, and we do not discriminate based on national origin, race, colour or ethnic background, religious belief, sex, gender identity and expression or sexual orientation, marital or family status, age, or ability. We kindly ask applicants to refrain from including in their application information relating to the above as well as from attaching photos.

### **Data protection**

*When you respond to this tender and submit your application, you provide consent that Transparency International e. V. keeps your application materials for the period of ten years according to German legal requirements. Afterwards Transparency International will delete your application and any personal data included in it. If you have any questions, please reach out to [dataprotection@transparency.org](mailto:dataprotection@transparency.org)*