

## GENERAL INFORMATION

**Title of Consultancy:** Arabic-speaking anti-corruption investigative journalism trainer, corrupt money flows (M/F/D)

**Application Closing Date:** 10 April 2025. Please note that applications will be reviewed on a rolling basis.

**Consultancy Start and End Date:** Start date is flexible, ideally by mid-April to prepare for training on 13-15 May.

**Location of Consultancy:** Hybrid, with travel in the MENA region.

## BACKGROUND

Transparency International (TI) is the global civil society organisation leading the fight against corruption. In collaboration with nearly 100 chapters worldwide and an international secretariat in Berlin, Germany, TI raises awareness of the damaging effects of corruption and works with partners in government, business and civil society to develop and implement effective measures to tackle it.

The “Transparency Now: Strengthening Anti-Corruption Efforts in the EU Southern Neighbourhood” project is funded by the European Commission and implemented jointly with the United Nations Interregional Crime and Justice Research Institute (UNICRI). It aims at strengthening the prevention, reporting, investigation and prosecution of acts of cross-border corruption, facilitating the seizure and confiscation of assets and supporting the establishment of effective asset recovery mechanisms in the EU Southern Neighbourhood countries.

TI-Secretariat is looking for a consultant to support a training on reporting anti-corruption, targeting a group of investigative journalists from the Middle East and North Africa (MENA) Region.

## OBJECTIVES

The Transparency International Secretariat (TI-S) is currently seeking to contract an Arabic-speaking **Anti-Corruption Investigative Journalism Consultant** to support a training course targeting investigative journalists throughout EU Southern Neighbourhood. The trainings’ goal is to empower journalists with the necessary skills to professionally uncover and report on possible acts of national and cross-border corruption, as well as for reporting aimed at improving government and private sector transparency, in support of TI-S’s strategic priority of combatting corrupt money flows. More specifically the project is focused on advancing this agenda in the European Union’s (EU) Southern Neighbourhood, specifically in Morocco, Algeria, Tunisia, Libya, Egypt, Lebanon, Palestine, Jordan.

As part of this agenda, the **Anti-Corruption Investigative Journalism Consultant** will be responsible for drafting a training module in line with this objective, providing a 3-day in-person training and performing the necessary follow-up after the training.

The consultancy is currently estimated to start in April 2025 and continue for approximately 2 months.

## EXPECTED DELIVERABLES AND TIMELINE

<b>Within 1-2 weeks from signing</b>	<ol style="list-style-type: none"><li>1. Develop a 3-day training module, adapted to MENA context, on how to professionally uncover and report possible acts of corruption, as well as for reporting aimed at improving government and private sector transparency. The training manual can include, but not limited to, the following:<ul style="list-style-type: none"><li>• Understanding Illicit financial flows: key terms and concepts for covering corruption</li><li>• Standards to investigating illicit financial flows</li><li>• Ethical conundrums when reporting corruption</li><li>• Safety and other challenges</li></ul></li></ol>
<b>1<sup>st</sup> training planned for May 2025</b>	<ol style="list-style-type: none"><li>2. Prepare and conduct a training to investigative journalists from the EU Southern Neighbourhood</li></ol>
<b>Within 1-2 weeks after the training</b>	<ol style="list-style-type: none"><li>3. After the training, the consultant will be provided with 14 working days to submit the training report based on a provided template.</li></ol>

Please note that this timeline might be subject to change and the final deadlines will be communicated by TI-S.

All presentations and reports should be submitted in either English or Arabic as agreed on with project team, in electronic form, in accordance with the deadlines stipulated above. The Consultant is responsible for editing and quality control of language. The TI Secretariat retains the sole rights with respect to all distribution, dissemination, and publication of the deliverables.

## SELECTION CRITERIA

The Consultant should have the following qualifications:

- Extensive knowledge and expertise of reporting on anti-corruption required, with demonstrated investigative journalism experience in anti-money laundering and illicit financial flows.
- Preferably Master of Investigative Journalism - equivalent experience in the field and a university degree with a journalism focus might also be considered.
- A proven track record in delivering training sessions or workshops related to Illicit Financial Flows
- Professional knowledge of Arabic and English languages, both speaking and writing, are essential for this consultancy.
- Regional Work Experience: Preference will be given to candidates with experience working in the EU Southern Neighbourhood. Applicants should highlight their familiarity with local contexts, challenges, and opportunities based on their work experience, in their cover letters.
- Applicants are encouraged to include information about their involvement in relevant media and/or professional networks within the region, including but not limited to, roles, memberships, or partnerships with organizations, groups, or other bodies related to the subject of the training.
- Solid writing, editing and communication skills.
- Ability to work in a team as well as independently, particularly in distance communication.

- Strong interpersonal, teamwork and intercultural communication skills, particularly at distance communication.
- Commitment to the values and principles of Transparency International.

## REMUNERATION AND COSTS

The applicants should provide their estimated in the form of a financial proposal as per the instructions in How to Apply section.

### For candidates based in the EU, EEA, UK, and Switzerland

Transparency International e.V. (Secretariat), (TI-S) is registered as a Business Entity in Germany with VAT identification number DE273612486. EU reverse charge applies. Service providers should issue invoices with zero VAT.

Candidates who are based in Germany and do not charge German VAT must confirm their small entrepreneur status.

## HOW TO APPLY

The application should include the following documents in English. Please note that **ONLY** applications with the **full** requirements will be considered:

- A Cover Letter outlining their experience, interest in the role and how that fits this role, in addition to their CV(s).
- A proposal with technical and financial specifications:
  - Technical part to include a proposed agenda for a three-day training with a short text explaining the logic behind the selection of each agenda item and its order in the overall training plan.
  - Financial part to include an outline of the days needed for each of the deliverables, in addition to their daily rate and full fee in **euro**.
- Applicants must provide information about recent two training workshops they conducted, including the topics covered, the duration, and the target audience.

Please indicate “**Anti-Corruption Investigative Journalism Consultancy**” in the subject line of your email application. Applications should be sent in English by email to **transparencynow@transparency.org** by close of business of **10.04.2025**.

Please note that **only short-listed candidates will be contacted** and that it is unfortunately not possible to provide individual feedback on applications.

**TI retains the right to reject any or all the applications and/or to enter into additional negotiations with one or more of the tendering parties.**

The Transparency International Secretariat is committed to creating an inclusive work environment where diversity is valued and where there is equality of opportunity. We actively seek a diverse applicant pool and therefore welcome applications from qualified candidates of all regions, countries, cultures, and backgrounds.

Selection of candidates is made on a competitive basis, and we do not discriminate based on national origin, race, colour or ethnic background, religious belief, sex, gender identity and

expression or sexual orientation, marital or family status, age, or ability. We kindly ask applicants to refrain from including in their application information relating to the above as well as from attaching photos.

### **Data protection**

*When you respond to this tender and submit your application, you provide consent that Transparency International e. V. keeps your application materials for the period of ten years according to German legal requirements. Afterwards Transparency International will delete your application and any personal data included in it. If you have any questions, please reach out to [dataprotection@transparency.org](mailto:dataprotection@transparency.org)*

### **Guidelines for handling overhead and travel expenses**

#### Overhead

Regular overhead expenses associated with the Consultants maintaining their place of business, such as rent, telephone, utilities, or stationery, are included in the Consultant's professional fee, except where explicitly agreed otherwise in the contract.

#### Travel

Travel and accommodation expenses will as far as possible, and where applicable, be recovered from the institutions and companies hosting events or using the outputs provided by the Consultant.

Where such cost recovery is not possible, all travel is subject to prior approval by TI-S staff responsible for the financial management of the Project or TI Budget Line that will support the costs of travel. TI shall not issue travel advances to the Consultants. For accommodation or travel by air, rail, or coach, they will instead have to contact TI-S that will make travel arrangements on the Consultant's behalf.

All travel booked by TI-S will include **travel health and accident insurance** with worldwide coverage and Economy class only; accommodation will aim to achieve best value for money up to a 4-star category.

Consultants shall be entitled to invoice TI-S **only** for local transportation and visa cost (if applicable).

Subsistence allowance (per diems) and expenses for individual meals cannot be claimed. These are part of Consultant's business expenses.